**AKPAN, CHRISTIAN FRIDAY**

**Phone No(s):** 07039485184, 08164839472, 07084336702.

E-mail: [Chris.blake2009@yahoo.com](mailto:Chris.blake2009@yahoo.com)

Dear Sir/Madam,

**COVER LETTER**

I am a diligent and enterprising young man with a National Diploma Certificate in Computer Science and on the verge of finishing the Higher National Diploma course in Computer Science; I have strong desire to excel in the ICT Profession, Computer Education, Management Science and Business Development Concepts. Having acquired management, customer-relations, operational skills, and wide-range of valid teaching experience; I am aspiring to render selfless services in your organization and help it grow to the climax of its potential.

I am convinced that given my skills, organizational/client management abilities, I have the qualification and enthusiasm that is employable in your firm.

I attached herewith, my curriculum vitae for perusal.

Thanks for your consideration.

Sincerely,



**Christian Akpan**

**AKPAN, CHRISTIAN FRIDAY**

No. 10, ATIAMKPAT STREET, OFF IKPA ROAD,

UYO – AKWA IBOM STATE.

**E-mail:** [Chris.blake2009@yahoo.com](mailto:Chris.blake2009@yahoo.com)

**Phone No(s):** 07039485184, 07084336702, 08157916625.

**CAREER OBJECTIVE**

To work with the existing staff members and facilities; contributing my quota to the organization’s objectives and help achieve management goals and target. Always being ready to experiment, apply and adapt to any innovative, profitable, advanced and modern techniques in practice – in a bid to put the organization in the fore light of global platform and harness competition.

**PERSONAL QUALITIES**

Goal Setting Ability, Objective Oriented, Team Player, Innovator, Visionary and

Disciplinary

**PROFESSIONAL SKILLS**

* Proficient Data Processing Skills
* Excel/Access Database Administration
* Basic Programming (VB)
* Computer Engineering/Maintenance
* Professional Graphics Designing and
* Network Support Services

**PROFESSIONAL FOCUS**

To become competent in global ground-breaking technologies and cutting-edge practices in Software Engineering, Database Management, Computer Education, Cloud-computing, Management Science and Business Development Concepts while maintaining a strong desire for continuous learning.

**PERSONAL BIO-DATA**

**GENDER:** Male

**DATE OF BIRTH:** June 23, 1989

**MARITAL STATUS:** Single

**VILLAGE/CLAN:** Ikot Akpan Eda, Ekparakwa

**L.G.A. OF ORIGIN:** Oruk Anam

**STATE OF ORIGIN:** Akwa Ibom

**NATIONALITY:** Nigerian

**LANGUAGE:**  English

**EDUCATIONAL QUALIFICATIONS**

1. Nasarawa State Polytechnic, Lafia.

**HIGHER NATIONAL DIPLOMA (COMPUTER SCIENCE) 2018 (In View)**

1. Dorben Polytechnic, Bwari, Abuja

**NATIONAL DIPLOMA (COMPUTER SCIENCE) 2013**

1. Secondary School Etoi, Uyo, AKS.

**NECO (SSCE) 2009**

1. National High School, Itak, Ikono, AKS.

**WAEC 2008**

1. Cybaworld Café, No. 9 Eka Street, Uyo, AKS.

**CERTIFICATE IN COMPUTER OPERATION 2006**

1. Christian Primary School, Ikono, AKS.

**FSLC 1997**

**WORK EXPERIENCES**

**Computer Technologies Used**

1. Desktop/Laptop Computer Technology
2. Cloud Computing Technology
3. Remote Desktop/ThinClient Computing/Technology

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| **S/N** | **COMPANIES/ ORGANIZATION** | **RESPONSIBILITIES** | **DESIGNATION** | **DURATION** |
| **1** | **CompuWorks IT Academy**  34, Curtis Adeniyi Jones close, Gbajumo, Off Adeniran Ogunsanya,  Surulele, Lagos. | 1. Official Representation of the Headquarters at the assigned locations posted to discharge duties. 2. Organization and implementation of ICT teaching plan for the school as contracted. 3. Formulation and Reconciliation of Term’s Curriculum 4. Coordination of the Headquarters’ Business within the location 5. Discharge of any other delegated and assigned duties | **IT Instructor** | **May 2015 – Till Date** |
| **1st Place of Primary Assignment (PPA):**  Federal Science and Technical College (FSTC), Doma, Nasarawa State. |
| **2nd Place of Primary Assignment (PPA):**  Federal Government College (FGC), Malali,  Kaduna State. |
| **2** | **Albert Institute of Technology Ltd/GTE**  No 204 Nwaniba Road, Uyo - Aks | * 1. In-charge of Computer School Affairs   2. Creation and management of School Database   3. Registration of admitted Students into the School Database   4. Developing Strategies and Implementation of Academic plan for the Computer School   5. Schedule for Examination, Seminar Presentation and other extracurricular activities.   6. Organizing orientation for newly admitted students   7. Administration of Lecturer Timetable, Examination Timetable and other regular routine activities. | **Head of Computer School** | **May 2014-**  **Feb 2015** |
| **3** | A**kwa Ibom Investment and Industrial Promotion Council (AKIPOC)**  No. 143, Olusegun Obasanjo Way | 1. In-charge of front-desk duties 2. Programming of Correspondence and File Management System 3. Discharging of any other assigned duties | **Student Attachee** | **2012-2013** |
| **4** | **Mike Akpakpan & Associates**  No. 89, Ikot Ekpene Road, Uyo, Aks | 1. Drafting of Power of Attorney for final approval. 2. Letter writing and dispatch of Tenancy agreement to clients 3. Circulation of Rent Notices 4. In-charge of compensation booklet and issuance of payment notices 5. Discharging other ‘prescribed secretarial duties’ with the aid of computer. | **Secretary** | **2008-2010** |
| **5** | **Robertminder International Publishers**  No. 2, Ibiam Street, Uyo, Aks | 1. Design and concept creation for Textbook Covers 2. In-charge of final proof-reading, correction-effect and pre-press services before press publication 3. Supervision and monitoring the work(s) of other Computer Operators. 4. Organizing on-the-job training for staff under my department. | **Head of Computer Dept** | **2007-2008** |
| **6** | **Twelvegates Identification Sys. Co. Ltd**  No. 42, Ikot Ekpene Road, Uyo, Aks | 1. Writing Proposals for job-seeking. 2. Design concept creation for incoming jobs 3. In-charge of quality assurance control mechanism and implementation. 4. Risk management and customer services intelligent gathering and general management. | **Production Manager** | **2006-2007** |

**CONFERENCES ATTENDED WITH DATES**

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| **S/N** | **PLATFORM** | **FOCUS** | **LOCATION** | **DATE** |
| 1 | **GTS LIMITED** | **“Time Management” (A Corporate Training for CEO, Managers, Human Resource Managers [HRM], and Top Managers)** | **Lafia, Nasarawa State** | **4th – 6th January, 2016** |
| 2 | **CompuWorks IT Academy** | **Annual Staff Retreat and On-The-Job Training Exercise** | **Lagos State** | **7th – 11th September, 2015** |
| 3 | Nigerian Association of Computer Science Students  **[NACOSS Akwa Ibom State Chapter]** | **“Innovation and Creativity for Youth Empowerment”** | **Uyo, Akwa Ibom State** | **September 2013** |
| 4 | Nigerian Association of Computer Science Students  **[NACOSS National In Partnership With Ghana – India Kofi Annan Centre Of Excellence In ICT]** | **“NACOSS IT – CHALLENCE TRIP”** | **Ghana** | **MAY – JUNE 2012** |
| 5 | Nigerian Association Of Computer Science Students **[NACOSS NATIONAL]** | **NACOSSITES and Key Information Technology (IT) Player in Nigeria (NAKITPIN 2012)** | **Delta State** | **October 2012** |

**REFEREES**

**Mr. God’spower James Akpan**

Federal Science and Technical College (FSTC)

Doma, Nasarawa State.

08162672005

**Mr. Oscar Aloysius Ebong**

Dep. Registrar Academics

Uyo City Polytechnic

Akwa Ibom State

08028987989

**Pst. Joseph Ekanem**

Glorious City Assembly of God

90, Udo Umana Street, Uyo – AKS.

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